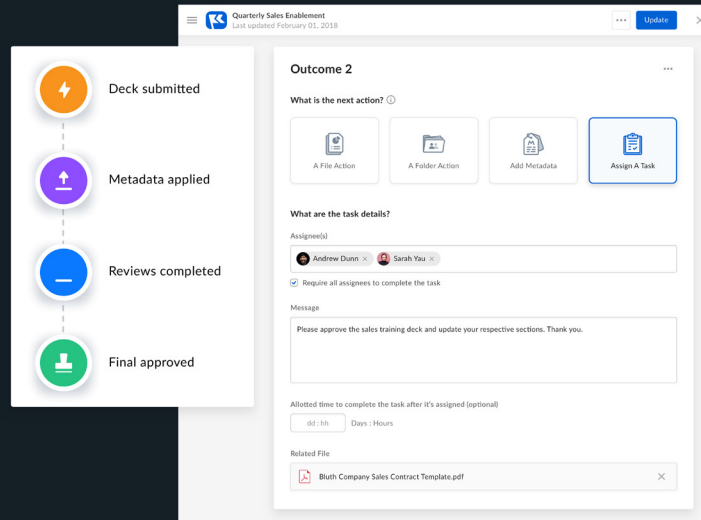


Box Relay

Automate work to simplify your business



Companies are under enormous pressure to rethink their business processes, yet many don't know where to start. Processes today have become more collaborative, agile and democratized, yet workflow tools remain focused on complex, rigid and narrow processes. That's why the #1 focus of digital transformation efforts is process modernization*.

We are simplifying workflow in the enterprise. With Box Relay, organizations can easily automate content-centric processes that extend across and beyond their enterprise.

We're doing this in 5 key ways:

1 Making workflow self-serve

Instead of a complicated modeler, Box Relay has a no-code user interface that enables users to easily set up their own workflows. Whether it's routing a document for approval or streamlining an exceptions-handling process, Relay empowers users to automate their processes and allows IT to manage more important work.









2 Supporting a wide range of processes

With a powerful 'if this then that' (IFTTT) workflow engine, Relay supports various multi-step processes, including sequential and parallel workflows. Conditional logic provides users the ability to route content based on any metadata field, while one-click mobile approvals supports real time decisions anywhere, anytime.

3 Streamlining external collaboration

Customers, vendors or partners can automatically be assigned tasks, so the process does not break down when content flows across or between organizations.

Automate content-centric business processes

-  Contract negotiation and approval
-  Budget/invoice approvals
-  Sales contract submission and approval
-  Exception routing and change requests
-  Standard Operating Procedure (SOP) management
-  Customer and vendor onboarding
-  Marketing asset management
-  Policy approvals



To Learn more click here or visit www.ckr.co.za

*Source: AIIM, State of the Industry, Content Services 2019

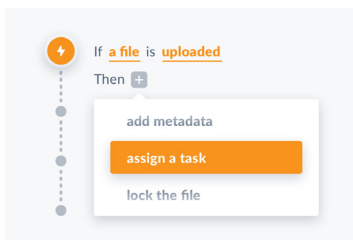
4 Visibility and control

More easily track progress in a single dashboard, where you can view the entire workflow history and download an exportable audit history. Manage access by electing which users can build Relay workflows, ensuring control of your business processes.

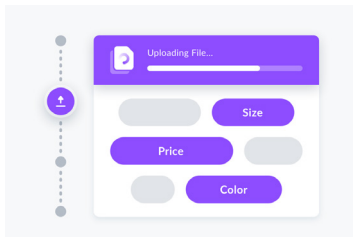
5 Tightly integrated into Box

Relay inherits all the benefits of the Box Cloud Content Management platform, including advanced security and compliance, rich Box Platform APIs, pre-built productivity integrations like O365 and Docusign, as well as user friendly collaboration features.

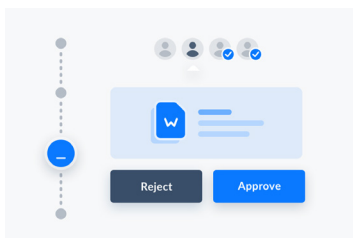
How it works



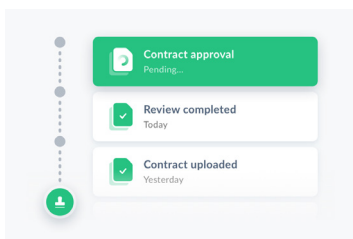
Create rules to streamline everything you do in Box. Automatically assign a task, add metadata, or set a file or folder action when content is updated



Leverage advanced conditions, such as metadata labels to trigger the right flow



Program your review and approval processes by requiring any or all assignees to complete a task before moving to the next step



Review who did what and when, and audit workflow status if anything gets held up

What benefits will my organization get from Relay?

Accelerate delivery times

Reduce the time it takes to complete a project with efficient, automated process orchestration

Reduce administrative time

Cut the time it takes to manage processes and keep track of your team's status

Guarantee compliance

Protect content throughout the automated process with audit trails, permissions and data protection

Improve error-free outputs

Reduce errors caused by details getting lost in the shuffle

Key features

Event Triggered Actions

Trigger a Relay automation from a file, folder, metadata, or task

Conditional Logic

Based on metadata attributes (date, dropdown, multi-select, open text)

Unlimited Runs

Create and run an unlimited number of Relay workflows

Access Control

Box Admins can invite others to build workflows

External Participation

Assign tasks to external users at no additional charge

Activity Tracking

Track progress of launched workflows; audit history of in-progress and completed tasks

Automatic Notifications

Push notifications available across mobile and web